

June 2017

Dear Parents

School Minibus from September 2017

As you may be aware we run a school minibus service to and from Chiswick and Acton. Please note that the timings have changed since the summer term.

The stops and timings are:

	am	pm
Burlington Lane	0725	1650
Alwyn Avenue, Hadley Gardens side	0730	1640
Duke of Sussex pub	0745	1625
Lynton Road	0755	1615
Eaton Rise, Castlebar Road end	0810	1600

Morning Pick Up

The minibus will collect your daughter from the designated stop at the designated time, aiming to arrive at St Augustine's Priory by approximately 0830. The bus driver has instructions not to wait after the designated time.

Afternoon Itinerary

The minibus will leave school at 1550 and drop your daughter off at the designated stop at the approximate time given above.

Costs:

The structure is below. Please note that we have benchmarked this price competitively against other local providers. Bus places are allocated termly. There are no refunds for unused journeys or for discontinued use half way through a term. The price secures a seat for your daughter for return journeys, up to five days a week and is not reduced for single journeys.

- 1 day a week for the term - £100
- 2 days a week for the term - £125
- 3 days a week for the term - £175
- 4 days a week for the term - £225
- 5 days a week for the term - £250

Procedure:

The minibus driver will hold a register of girls' names for the days and journeys booked. **IF YOU PLAN TO DEVIATE FROM YOUR BOOKED JOURNEYS, YOU MUST INFORM THE SCHOOL IN ADVANCE SO THAT THE DRIVER IS NOT WAITING UNNECESSARILY.** The driver's mobile number will be made available to you for any emergencies on the day. **Girls in Lower II and below must be dropped off by and met by an adult at the stop.** Girls in Lower II and below who are uncollected on homeward journeys will return to school with the driver and will join the After School Club (there is a charge for this). An adult must then pick them up from school before 6.00 pm.

Please fill in the form overleaf to book your places and return it to the Bursar jpowell@sapriory.com

School Minibus Booking Form

Child's Name: (Block capitals please)

Child's Form:

Child's Date of Birth:

Emergency Contact Names and Numbers:

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Allergies / Health issues:

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I require the minibus service to and from (tick one stop as appropriate)

Burlington Lane	
Alwyn Avenue, Hadley Gardens side	
Duke of Sussex pub	
Lynton Road	
Eaton Rise, Castlebar Road end	

Please tick the service you require:

Day	Morning	Afternoon
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

I authorise the appropriate fee to be charged to my child's account.

For Upper II parents only: I authorise my daughter to walk home unaccompanied from the bus stop. Please circle

Yes / No

Signed: (Parent)

Print Name:

Date:

Please complete this form to book your places and return to Mr J Powell, Bursar. jpowell@sapriory.com

